

## **Application Checklist for Competition Section (Preliminary Round)**

Please print this out and use it to check your entry.

- ☐ Is the PDF file created from the template?
- ☐ Is it within a single page?
- ☐ Does it include all of the following information?
  - ☐ No. 2 Development period and number of developers
  - ☐ No. 3 Implementation Method  
(The system for solving the problem is clearly described)
  - ☐ No. 4 Development Environment (The software used is clearly specified)
- ☐ Are the characters too small?  
A good guideline is 10 points or larger (large enough to be readable on a laptop).
- ☐ Are all required fonts embedded?
- ☐ Is the file size under 100 MB?
- ☐ Can it be read without issues in Adobe Acrobat Reader?  
We recommend checking the file on a PC other than the one used to create it.
- ☐ Does the file contain any information that could identify the school, such as photos or place names?
- ☐ Does it infringe on any intellectual property rights?  
Not only the repurposing of existing systems, but also the reuse of images and other materials may be problematic.
- ☐ Does the document's properties include the school name or similar affiliation information?
- ☐ Have you had your supervising faculty advisor confirm this?