NAPROCK International Procon 2011

- Themed and Original Section -

Information for Participants

All participants for the themed and original sections of NAPROCK International Procon 2011 should **read this document thoroughly and submit the required documents before the assigned deadlines**. This document should be carried by all the participants during NAPROCK International Procon 2011.

1. Submission of Documents

(1) Manuscript for the Official Guidebook (Submission Deadline: November 18, 2011)

- ✓ **Each team participating Themed or Original Section should submit the extended abstract** published in the official guidebook.
- ✓ **A detailed instruction for preparing the extended abstract is written in Section 2** of this document.
- ✓ A sample file for the extended abstract is attached to this document (sample_abstract.doc).
- ✓ **Read and strictly follow the detailed instructions** written in Section 2 and sample file.
- ✓ All manuscripts should be prepared in **PDF format** and **submitted before October 31**, 2011. Any other file formats and any delays of submission are not allowed.
- ✓ All manuscripts should be **uploaded to the file server** from the link shown below.
- ✓ **Check your PDF file with English version of PDF reader before submission.**
- ✓ Manuscripts by the teams participating in the past contest can be viewed in the official website. Please follow the "Main Menu" and "Award Sample". Some of these manuscripts do not follow the formats described above, but **any teams should strictly follow the above instructions this year**.

(2) Source Code List of the Program (Submission Deadline: December 10, 2011)

- ✓ Every team participating NAPROCK International Procon 2011 **must submit the source code list of the developed software**.
- ✓ Source code list should be written in **A4 portrait paper** and submitted in **PDF format**. Do not use the landscape format.
- ✓ **Cover sheet is required** as the front page of the source code list. A sample file of the

cover sheet is attached to this document (CoverSheet_SourceCodeList.doc).

- ✓ Cover sheet includes section name, title, university/institute name, members' names, and mentor's name.
- ✓ Judge will review the source code list at the contest, so it should be **clearly printed and follow the required format**.
- ✓ **If the program is largely altered after the submission of the source code list, it would affect the result.**
- ✓ The PDF file size of the source code list **must be within 10MB**.
- ✓ The file should be uploaded to the file server from the link shown below.

(3) Operation Manual (Submission Deadline: December 10, 2011)

- ✓ Every team participating in **Themed or Original Sections** of NAPROCK International Procon 2011 **must submit the operation manual of the developed software**.
- ✓ The operation manual should be written in **A4 paper** and **within 12 pages**. It should be submitted in **PDF format** to the assigned file server.
- ✓ **Cover sheet is required** as the front page of the operation manual. Sample file of the cover sheet is attached to this document (CoverSheet_Manual.doc).
- ✓ Cover sheet includes section name, title, university/institute name, members' names, and mentor's name.
- ✓ The operation manual should **clearly describe the detailed operation flow** from the start of the software to the shutdown of the program.
- ✓ Judges will actually operate the software according to the submitted manual.
- ✓ **All pages should be numbered**.
- ✓ The PDF file size of the source code list must be **within 10MB**.
- ✓ The file should be uploaded to the file server from the link shown below.

(4) File Server for Submission

All files (manuscripts for official guidebook, source code lists and the detailed system description) should be uploaded to the file server from the following link:

http://procon.maizuru-ct.ac.jp/cgi-bin/online/e/upload/uploadform.cgi

User ID and password are required to login the server and given later.

(5) Important Notice

All teams **must strictly follow the instructions and file format** of each documents. If the submitted file format is different from the instructions, **the team would be disqualified** from the contest.

2. Instruction for Preparing Extended Abstract (See Section 1 (1))

(1) Use **A4 portrait** paper.

(2) **Follow the sample format strictly**. Each manuscript should be written in the **two-column** format. In Official Guidebook, the system descriptions for 2 teams appear in one page. **The top and bottom margins are 55mm and 25mm**, respectively. **The left-side and right-side margins are 25mm each.** Use **9pt Times New Roman font**. Any letters in figures should be **8pt or larger**. Captions for figures and tables should be 9pt and bold type.

(3) Prepare the manuscript electronically and submit a **PDF file** of the manuscript by **uploading it to the following file server**:

http://procon.maizuru-ct.ac.jp/cgi-bin/online/e/upload/uploadform.cgi

The PDF file should be read by Adobe Acrobat Reader. The file size of the manuscript must be **within 5MB**. Any file compressions are not allowed.

(4) The number of lines per page and the number of letters per line can be altered from the sample file. However, **Top, bottom, left and right side margins cannot be altered at all**.

(5) Figures and photos should be in **black and white and kept clear**. Figures and photos with **300dpi resolutions or larger** are recommended. It is also recommended to print the manuscript and check the resolution because t**he submitted PDF file itself will be used as a block copy** for printing. **All fonts should be embedded** to the PDF file. **Do not use any local fonts**.

(6) The authors can organize sections and subsections freely unless the manuscript is too complicated to be read easily by general readers. **Captions for sections and subsections should be written in bold types and underlined.**

(7) **Each page should not be numbered.**

(8) **Do not write the school name and the members' names** at the top of the manuscript because they will be written by the organizer in the top margin later.

3. Important Dates

- **November 18, 2011: Deadline of the manuscript for the official guidebook.**
- **December 10, 2011: Deadline of the source code list, detailed system description and operation manual.**
- **December 22-23, 2011: NAPROCK International Procon 2011.**

4. Inquiries

Any questions on this document should be sent to **naprock-procon@tokyo-ct.net** by e-mail.